

ADMISSION SCHEDULE (NURSERY 2025-26)

- **Online Registration** : 28/11/2024 to 20/12/2024
- **First List of Probable Candidates** : 17/01/2025 (Friday at 5:30 PM)
- **Second List (if any)** : 03/02/2025 (Monday at 5:30 PM)
- **Closure of Admission Process** : 14/03/2025 (Friday)

Eligibility Criteria

- The child must be **3 years old as of 31/03/2025**.
- Upper Age Limit: **4 years as of 31/03/2025**.

Registration Fee

- The online registration fee is **₹25/-** plus applicable transaction charges.

Instructions for Filling and Submitting the Online Application Form

1. Submission and Payment:

- After completing the form, click on the “Submit” button. You will be redirected to the payment gateway for online payment.
- If the payment fails, log in again using the registered link with your user ID and password.

2. Payment Modes Accepted:

- Net Banking
- Debit Card
- Credit Card
- UPI

3. Acknowledgment Receipt:

- After successful payment, print the acknowledgment receipt as proof of application submission. Ensure that the pop-up blocker is disabled to access the receipt.
- If the acknowledgment slip or auto-generated SMS is not received despite successful payment, contact the school with your transaction details at:
 - **Email:** pmsdelhi@hotmail.com
 - **Phone:** 8510891501

4. User ID and Password:

- Use the user ID and password (provided in the acknowledgment receipt and SMS) to access the filled form and check the admission status.

5. Single Application:

- Avoid submitting multiple forms for the same candidate, as this will lead to rejection.

6. Incomplete Applications:

- The school reserves the right to reject applications with incomplete or false information.

Documents to Upload

Upload scanned copies (each less than 200 KB) of the following documents:

1. **Birth Certificate:** Issued by the Municipal Corporation or Panchayat. (Hospital certificates will not be accepted.)
2. **For Catholic Applicants:**
 - Baptism Certificate.
 - A letter from the Parish Priest with the official seal.
3. **Proof of Residence** (any one of the following):
 - Voter ID (EPIC) of either parent.
 - Passport (in the name of either parent or the child).
 - Recent MTNL Telephone Bill / Electricity Bill / Water Bill (in the name of either parent).
 - Aadhaar Card / UID Card (in the name of either parent or the child).
 - Ration Card / Smart Card (issued in the name of parents with the child's name).
 - Domicile Certificate (of the child or either parent).
(*Note: Rent Deeds will not be accepted as proof of residence.*)
4. **For Alumni Applicants:**
 - Fresh membership certificate of Sahoday (Ex-Students Association).
 - Pass certificate of Class 10 or 12 (minimum 10 years in the school).

Important Notes

- Filling out the application form **does not guarantee admission**.
- Ensure all information and documents provided are accurate and complete.

CRITERIA FOR NURSERY ADMISSION 2025-2026

Criteria	Points	Distribution of Points
Catholics	30	(50% seats are reserved for the Catholics)
Neighbourhood	30	0-1 Kms – 30 1-2 Kms – 25 2-3 ” – 15 Above 3 ” – 10
Sibling studying in School	25	
Parent Alumni of School	15	Both & Individual
TOTAL	100	